



## SECTION 2 - EDUCATION, TRAINING & QUALIFICATIONS

Education and Vocational Training since age 13. State under "Place of Study" if full time, day release, etc.

Dates		Place of Study	Qualifications / Licences, etc, Obtained		
From:	To:				

Are you a member of any Professional Body? **YES / NO**  
Please Specify:

Language Skills:	Basic	Intermediate	Fluent	Native

## SECTION 3 – EMPLOYMENT HISTORY

Please start with your present employer and work backwards, explaining any gaps in employment.

Dates		Employer's Name, Location & Nature of Business	Position Held & Main Responsibilities	Reason for Leaving & Final Salary
From:	To:			

**Additional Information:** Please outline the skills, experience and knowledge you have gained through paid or unpaid employment, education or leisure interests / activities which are relevant to the position you are applying:

## SECTION 4 – EMPLOYMENT / PERSONAL REFERENCES

You should note that R W Simpson Transport Ltd follows up references and may use the services of a Guarantee Society. We need references to substantiate your employment or other activities for the last 3 years, and a minimum of two references is required. Offers of employment are conditional on satisfactory references being received. These referees will not be contacted without your prior permission. R W Simpson Transport Ltd reserves the right to seek alternative referees to those recorded if appropriate.

1. Name:		2. Name:	
Capacity in which known:		Capacity in which known:	
Address:		Address:	
Postcode:		Postcode:	

3. Name:		4. Name:	
Capacity in which known:		Capacity in which known:	
Address:		Address:	
Postcode:		Postcode:	

**Data Protection Act:** The information provided within this application may be used for statistical analysis and to administer the Company's operations in connection with your employment.

**I declare that the information given on this form is correct. I understand that any false statement could lead to dismissal. In the event of being offered a position, I agree to undergo a medical examination if required, and to references being taken up.**

**Signature:**

**Date:**

## EQUAL OPPORTUNITIES MONITORING FORM

**R W Simpson Transport Ltd strives to operate a Policy of Equal Opportunity and not discriminate against any person because of sex, race, colour, age or national origin.**

**To help us monitor this, will you please provide the information requested below: -**

**The information you provide will only be used for monitoring purposes and will be detached from the original application form.**

Sex: <i>Male / Female</i>	National Insurance Number:
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Marital Status:  Married  Engaged  Single  Widowed  Divorced  Partnered

Number of dependants (under age 16)	No of other dependants
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Date of Birth:	Place of Birth:	Nationality:
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Do you need a permit to take up employment in the UK? *Yes / No*

**Please provide details of your ethnic origin by choosing one section from A to F, then tick the appropriate box to indicate your cultural background:**

<b>A: White</b>	<input type="radio"/> British <input type="radio"/> Irish <input type="radio"/> Any other White background, please specify:
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<b>B: Mixed</b>	<input type="radio"/> White & Black Caribbean <input type="radio"/> White & Black African <input type="radio"/> White & Asian <input type="radio"/> Any other mixed background, please specify:
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<b>C: Asian or Asian British</b>	<input type="radio"/> Indian <input type="radio"/> Pakistani <input type="radio"/> Bangladeshi <input type="radio"/> Any other Asian background, please specify:
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<b>D: Black or Black British</b>	<input type="radio"/> Caribbean <input type="radio"/> African <input type="radio"/> Any other Black background, please specify:
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<b>E: Chinese or other Ethnic Group</b>	<input type="radio"/> Chinese <input type="radio"/> Any other, please specify:
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<b>F: Arab or Middle Eastern Descent</b>	<input type="radio"/> Arab <input type="radio"/> North African <input type="radio"/> Iraqi <input type="radio"/> Kurdish <input type="radio"/> Any other Middle Eastern background, please specify:
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**Please provide details of your religion:**

None  Christian  Buddhist  Hindu  Jewish  Muslim  Sikh  Any other religion, please specify:

Do you consider yourself to have / have had a disability? *Yes / No*

If you have, or have had a disability that effects your ability to carry out the role you are applying for, please outline any reasonable adjustments that we could make to the job that would enable you to compete for it fairly:

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**I declare that the information given on this form is correct. I understand that any false statement could lead to dismissal.**

Signature

Date